

Covid-19 Risk Assessment – BF Adventure & Via Ferrata Cornwall

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This Review is aligned with current Government advice ([Living with Covid-19](#)) and will be reviewed as a minimum annually or more frequently as guidelines change.

Whilst C19 is still not fully understood by medical science we have based this risk assessment and associated policies, practices and mitigating actions upon the known science, causes of transmissions and evident risks associated with the illness and the new variant/s.

Please refer to BF Adventure & VFC- **Response to Covid 19 Guidance** for mitigating actions, advice and guidance to staff, clients and suppliers.

This document details further information regarding the measures implemented and accompanying Risk maps for different areas of operation

We believe that whilst not all risk can be mitigated by following control measures illustrated below and by maximising our usage of open spaces and fresh/freely circulating air we can continue to operate at the Goodygrane Activity centre with minimised risk to all parties.

Personal Protective Equipment (PPE)

Following WHO and Government advice we do not believe it necessary to issue full PPE to all staff (& Clients) to be worn whilst on site, it will however be available for use in the following situations:

- Close contact equipment checks, Close contact within 2m or in confined spaces (i.e. Indoors) – Staff to have own cloth facemask and access to surgical face mask if required. (face to face working avoided)
- Emergency Situation – Identified case of C19, Accident/Injury or Behavioural control – a grab bag of PPE will be available containing a face shield, Gloves and Surgical Mask x 2 Sets.

1 hazard - Proximity (Breaching of Social Distancing 2m Guidelines)

I risk - Office (Hub and Top Office)

- control i -** Maintain ventilation to avoid still air at all times
- control ii -** Move desks and office equipment to create space and flow (2m apart)

II risk - Members of the public (to follow BFA & VFC C19 Response Guidance at all times)

- control i -** Signs on site, in toilets
- control ii -** Emails sent to stake holders – Referrers/Suppliers/clients with clear guidance
- control iii -** Website updated with clear guidance
- control iv -** Facebook updates with clear guidance

III risk - Staff working patterns

- control i -** Individual room allocations, minimise occupancy
- control ii -** See office risk
- control iii -** Meetings & Daily Briefings held outside or online

2 hazard - Contamination (Risk of Catching C19 from surfaces)

I risk - Classrooms and offices

- control i -** Daily clean as normal, clean all regular contact surfaces
- control ii -** Minimise number of core service users in rooms

control iii - Maximise the use of outdoor spaces

II risk - Equipment

control i - Climbing and Zip PPE - Individual allocation of Equipment, where possible

control ii - Hands to be sanitised before and after equipment usage

control iii - Equipment to be cleaned within manufacturer guidance – see specification for each item

control iv - Prior to use VFC Harness and Helmets to be placed outside to maximise additional UV exposure

control v - Equipment to be rotated where possible (Ideally 72hrs between usage)

III risk - Kitchens

control i - Daily and regular Cleaning

control ii - All clients and staff to immediately wash own dishes et al

control iii - Maximum occupancy 6 persons

IV risk - Toilets

control i - Hot water and soap in all blocks for handwashing

control ii - Full Daily clean, Disinfectant cleaning frequently

control iii - Reduce Occupancy

V risk - Bunk rooms and tents

control i - Maintain ventilation

control ii - Full clean between group usage

VI risk - Activity barn & Climbing Wall

control i - Wall – All to clean hands with hand sanitiser immediately before and after climbing

control ii - PPE Checks –avoid face to face contact, use of masks if high risk

VII risk - Changing rooms

control i - Encourage more outside changing

control ii - Maintain ventilation

3 hazard - Instruction

I risk - Proximity (transmission)

control i - Climbing – avoid face to face contact during PPE checks and fitting of equipment

control ii - Paddle sport – operate to reduce risk of rescues (Rescues will necessitate close contact – training to reduce need for face to face close contact

control iii - Handwashing before and after sessions

control iv - Archery – hand and bow washing stations before and after sessions

control v - Zip wire, avoidance of face to face contact

control vi - Via Ferrata – External Briefing, maintaining social distancing at all times, minimise face to face contact.

4 hazard - Travel

- I risk -** Bus travel
 - control i - Groups to risk assess this to ensure within their own guidance
- II risk -** Mini bus and personal cars to move YP
 - control i - Avoid use of personal cars if possible
 - control ii - Maximise fresh air flow
 - control iii - Cleaning before and after every use
- III risk -** Taxi
 - control i - Service provider to risk assess

Risk maps:

Risk map- Daily Site Operations:

Risk	Likelihood	Impact	Mitigation tactics
Staff Become Ill offsite and transmit to other staff member/clients	Low (may increase)	High – Additional sickness –	All staff updated with Government guidance, advised to self-isolate if ill/symptomatic. Essential that once sickness suspected exposure to other staff minimised to try and prevent further spread
Clients attend site with the Virus	Low (may increase)	High- additional sickness-	All clients and referral agencies instructed not to attend site if there is any reason to suspect client is displaying any symptoms All staff updated with Government guidance, advised to isolate any clients displaying symptoms. Essential that once sickness suspected exposure to other staff & Clients minimised to try and prevent further spread
Transfer of C19 across site	Low (may increase)	High- additional sickness-	Clear instructions to all staff and clients regarding handwashing protocols Provision of sanitising hand wash and gels Provision of hot water to all toilet facilities Regular and monitored cleaning of all communal surfaces

Risk map- Staffing Team:

Risk	Likelihood	Impact	Mitigation tactics
Insufficient Staff to cover all bookings	Medium	Medium- cancellation of client visits and/or group commercial bookings	Promote personal hygiene, self-isolation to reduce spread and ensure team can flexi work to provide cover if needed
Staff unable to attend BF due to family commitments- Illness or children off school	Medium	As above	Support staff to return to work with Flexi working
Senior Team illness and/or family commitments- lack of duty manager cover	Medium	Medium	Senior staff able to work from home and/or provide cover for each other – ensure personal contacts updated and all senior staff can work remotely
Staff exposed to Virus whilst attending offsite meetings	Low – may increase	Medium/High	Practice excellent personal hygiene and minimise close face to face exposure when attending events

Risk map- Skills 4 Life ongoing provision:

Risk	Likelihood	Impact	Mitigation tactics
Clients attend BF with Co19	Medium	High	As above, Email sent to all referral agencies requesting that all clients are well and no-one with main symptoms is to be sent in.
Closure of schools	Low – may rise in isolated cases	High- Loss of income	Regular communications with all referral agencies and schools, monitoring of news media and websites, be prepared to rearrange staffing
Travel restrictions	Medium	High	As above
New Team members bringing additional cost	M	High- additional cost	As above

Via Ferrata Cornwall:

Note the Via Ferrata Activity is naturally designed to facilitate social distancing; all participants are issued with clean gloves, all participants upon the course must keep a safe distance apart –min 2 to 3metres.

Risk map- VFC:

Risk	Likelihood	Impact	Mitigation tactics
Staff sickness	Medium	Medium	As for BFA staffing- flexible working across organisations a possibility
Client sickness	Medium	Medium	Monitor closely and request any clients with symptoms do not attend – Offer full refund if self-isolating
Full site closure	Low	HIGH	Mitigate via control and staff isolation