



What you need to know about us:

BF was established over 30 years ago and has developed a 60-acre activity site together with a highly skilled team to deliver flexible programmes of inclusive, adventurous outdoor activities for children, young people and their families.

We run programmes with young people who have a wide range of physical, mental, learning and/or behavioural difficulties, and with those who have difficulties stemming from their experiences of poverty, neglect and other disadvantages. Our positive approach develops skills and confidence, to increase self-belief with the goal of achieving more positive participation in society.

We use a combination of youth work methodology, outdoor education theory and child development awareness to ensure that our trauma informed approach is grounded in evidence-based practice – Trauma Informed Youth Work in the Outdoors. Members of the team bring specialist knowledge in these areas and our commitment to training and development enables us to keep up to date with innovations.

For more information on the difference we make please see our Social Impact Report on the website.

Our mission is to **Inspire, challenge** and **motivate** people, especially young people, to develop their **life skills** and to bring about **positive change**.

BF ADVENTURE VALUES JOURNEY OF CHANGE

CHANGING PERSPECTIVES



We embrace diversity and recognise everyone has a part to play in life. No one should face discrimination and we challenge both its roots and its impact.

TRUST



At BF Adventure we believe that our environment, should be a safe space for all, igniting positive relationships based on trust and respect.

COLLABORATING

We believe working together achieves the best results. We actively explore new partnerships with those who share our values.



EMPOWERING

We listen to you and value your opinion. We enable you to face challenges and make informed decisions.



INTEGRITY

We welcome a culture of honesty and openness that allows us to learn and grow together. We do what we say!



SUSTAINABILITY

We seek to create lasting change and to consider future generations in all of our decision making.



Safeguarding children and young people underpins everything we do

BF Adventure | Goodygrane Activity Centre | Halvasso | Longdowns | Penryn | TR10 9BX

BF Adventure is a Company Limited by Guarantee registered in England and Wales. Company No. 3546772
Registered office: BF Adventure, Goodygrane Activity Centre, Halvasso, Longdowns, Penryn, Cornwall TR10 9BX.
Registered Charity No. 1071862

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Job Description

Job Title:	Skills for Life Deputy Co-ordinator – Green Living Area
Level:	Level 4
Salary/Hourly Rate:	£21,000 pro rata (£11.50per hour)
Term:	Fixed term for 6 months starting March 2023
Hours:	14 hours a week between the hours of 8.30am-4.30pm (some evening & weekend work may be required)
Responsible to:	Skills for Life Senior Coordinator

Role Summary and Accountabilities:

Skills for Life Co-ordinators are responsible for the further development of inclusive educative programmes within the Skills for Life department, combining a trauma informed youth work approach with outdoor education to support children, young people and vulnerable adults through a journey of change.

This position is to develop the Green Living Area at BF Adventure and support the staff team and young people to maximise the use of the area within the wider Skills for Life provision.

The Green Living Area will enhance our capacity to engage children and young people in environmental education. We have cleared a smallish unused field and, with some of our young people and a local carpenter, have constructed an outdoor classroom/shelter that is central to our new project. This is currently a simple covered space that we use with young people during wet weather. We have also built an accessible polytunnel with raised beds and an extra wide doorway. The land surrounding the polytunnel and outdoor shelter has compost areas, a hot composter and rain water collection tanks.

Key accountabilities:

- Budget responsibility for aspects of the programme delivery
- Providing support to team members to develop enhanced curriculum programmes in line with promoting sustainable living through informal education, ensuring equality and diversity within the programmes

Key Deliverables:

- To develop the Outdoor Classroom into an improved space – to consider and coordinate the addition of sides, seating and wood fired heating (in consultation with staff team and young people)

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- To design and produce inclusive, sustainable living, curriculum materials that Skills for Life Youth Support Workers/Instructors can use with children and young people
- To plan the growing season for produce that can be grown and then used by children and young people or 'sold' to the Cornish Barista Café and customers
- To recruit 2 additional volunteers from the local community who can support the project going forwards
- To capture 2 case studies of the difference the programme has made to inform funders and feature in the Social Impact Report

Key tasks:

- To operate in line with BF Adventure's Safeguarding Children and Vulnerable Adults policy.
- To develop the Green Living Area to enable it to function as an essential element of the Skills for life provision
- To identify and respond to funding opportunities in liaison with Senior Management Team
- To develop and maintain professional communications with partner organisations eg GPs, Community Psychiatric Nurses, CAMHS practitioners, Social Care, Early Help Teams, education professionals, counsellors and all relevant support staff, including volunteers, in order to offer children and young people appropriate services within a multi-agency approach.
- To collect and collate evidence to support the evaluation of the programmes for funders and stakeholders
- To identify and seize opportunities to promote programmes to potential referring agencies
- To provide information, data and case studies for the annual Social Impact Report and quarterly Trustee meetings.
- To embody a reflective practice approach, using supervision and team meetings, coupled with personal reflection, to ensure that the provision is of the highest quality.
- Due to the varied and ever-changing nature of operations at BF Adventure you may be required to undertake additional roles, responsibilities and tasks* as necessary to facilitate the smooth running of activities *(within your level of experience, training and capability)

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Person Specification

Summary

The successful post-holder will be able to demonstrate their enthusiasm, passion and commitment for outdoor education as a means to support people through a journey of change. The successful applicant will impress us with their ability to think outside the box, their resilience and their positive attitude towards dynamic change. We are looking for someone who places the child, young person or vulnerable adult at the centre of their approach and is able to match their needs within the organisational framework.

Essential Skills, Knowledge and Qualifications

- Recent experience in horticultural and environmentally sustainable practice
- Recent experience in a relevant role, eg youth work, outdoor education, health, counselling, education, social work
- Ability to communicate effectively with children, young people and professionals
- Experience of working with individual / groups of children, young people and adults with complex needs, including but not exclusive to those experiencing mental ill health, learning or physical disabilities, gender identity and sexuality issues and victims of crime.
- Knowledge and understanding of the impact of complex needs on children and young people's capacity to engage in support services/education settings
- Knowledge and understanding of how outdoor education can develop improved life outcomes
- Experience of safeguarding children, young people and adults
- Evidence of developing and delivering inclusive, outcomes focused, group work sessions
- Experience of working as a member of a team – a commitment to supporting colleagues and sharing successes
- Excellent written and oral communication skills
- Excellent numeracy skills to enable effective budget management
- IT literate (Microsoft Word, Excel and Outlook); able to establish and maintain admin systems
- Experience of embedding equal opportunities into practice
- To hold a full Driving Licence and to have access to an appropriate vehicle suitable for business use

Desirable Skills and Qualifications

- Qualification in Horticulture/Youth Work/Education/Outdoor activities
- First aid qualification

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BF Adventure is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. This post will require an enhanced DBS check.

What next?

- This position is fixed term for 6 months starting March 2023
- Please complete either the online application form or the Word application form on the website and send to jobs@bfadventure.org
- Please complete the Equal Opportunities monitoring form on the website.
- Closing date for applications is midnight on 13th February 2023

Please do not hesitate to contact el.warren@bfadventure.org if you have any questions.

Many thanks for your interest and we look forward to hearing from you!

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