



Adventure

# Adventure Center Instructor Level 2 Job Pack





## Instructor – Level 2 Adventure Center

### About the role:

BF Adventure was established 30 years ago and has developed a 60-acre activity site together with a highly skilled team to deliver flexible programmes of inclusive, adventurous outdoor activities for children, young people and their families.

The key role of a BFA instructor is to deliver/support a range of activity instruction and programmes (dependent upon experience/qualifications) to the clients of BFA.

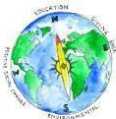
To operate to a highly professional and safe standard, to create an enjoyable, challenging, fun and educational environment providing equal opportunities to a wide range of often challenging individuals.

At BF Adventure our mission is to **inspire, challenge** and **motivate** people, especially young people, to develop their **life skills** and to bring about **positive change**. We work in line with a set of core organisational values

## BF ADVENTURE VALUES

JOURNEY OF CHANGE

### CHANGING PERSPECTIVES



We embrace diversity and recognise everyone has a part to play in life. No one should face discrimination and we challenge both its roots and its impact.



### TRUST

At BF Adventure we believe that our environment, should be a safe space for all, igniting positive relationships based on trust and respect.

### COLLABORATING

We believe working together achieves the best results. We actively explore new partnerships with those who share our values.



### EMPOWERING

We listen to you and value your opinion. We enable you to face challenges and make informed decisions.



### INTEGRITY

We welcome a culture of honesty and openness that allows us to learn and grow together. We do what we say!



### SUSTAINABILITY

We seek to deliver lasting change and to minimise our impact on the planet.



## Job Description

### Post Title: Adventure Center Instructor Level 2

Job Title:	Adventure Center Instructor
Level:	Level 2
Salary:	£16,216 (£8.91 ph)-£17,290 (£9.50ph)
Term:	Immediate start to 12 <sup>th</sup> September 2021
Hours:	FT 8.45am to 4.45pm but flexible upon demand (evening & weekend work will be required)

### Main purpose of Job:

### Main Tasks (not exclusive)

#### Activity Support/Instruction:

- To lead/support the delivery of a range of inclusive outdoor activity programmes both on and off site
- Maintain a full understanding of BFA's H&S policies and to understand and practice dynamic risk assessment of all activities
- Motivate & Enthuse Clients
- Set boundaries and impose consequences should they be exceeded
- Challenge and manage anti-social behaviour
- Adapt level of challenge to needs and capabilities of participants
- To meet the needs of each individual with a focus on inclusive participation
- To demonstrate a clear understanding of safeguarding and equal opportunities
- Work with less experienced staff to support and promote their personal development
- To work evening and weekends shifts
- To as and when required to support the delivery of tours and activities to Via Ferrata Cornwall CIC

#### Administration:

- Completion of all documentation relating to client groups/programmes
- Accurate submission of timesheets and monitoring of all internal communications
- Report writing
- Completion of equipment logs and safety checks

#### Other:



- Due to the varied and ever changing nature of operations at BF Adventure you may be required to undertake additional roles, responsibilities and tasks\* as necessary to facilitate the smooth running of activities
- Holiday restrictions: During the key months of June and July no Holiday will be permitted

## **Person Specification**

To work seasonally or all year round with mainstream groups in a "lead Instructor" Capacity. This would require a very good level of instruction combined with competence and confidence in coordinating staff, visitors, equipment and drawing learning from activities for the benefit of our visitors.

### **Experience / Skills**

- Minimum of 2-3 seasons of instruction, industry specific training or youth work

### **Essential Skills and Qualifications**

- Lead instructor capable / Experience with groups up to 120
- BCU level 1 coach
- Able to pass BFA climbing level 3 or have CWA
- Zip wire experience
- Problem solving experience
- Ability to draw out learning objectives from activities with a large range of groups
- Water confident to be assessed to lead quarry steering
- First aid qualification

### **Personal Characteristics**

- Commitment to BFA mission statement, objectives and values
- The ability and willingness to work flexible hours

### **Desirable**

- D1 entitlement and trailer
- SPA Assessed
- ERCA qualification
- BCU Level 2 coach or higher



*BF Adventure is committed to safeguarding children, young people and vulnerable adults. We can only accept applications through our application form and the successful candidate will be required to complete an enhanced DBS check. Please see our website [bfadventure.org](http://bfadventure.org) for the full job description, application form and how to apply. Please note, we will only accept applications through this process.*

### **What next:**

- Please complete the Application Form and the Equal Opportunities Monitoring Form. These forms can be found on our website. You can either use the online version or the Word format

The closing date for applications is 28<sup>th</sup> May 2021

Interviews are scheduled to take place on a rolling basis; these will be communicated after applications have been collated.

Please do not hesitate to phone us on 01326 340912 if you have any questions. Many thanks for your interest and we look forward to hearing from you!