



Adventure

Instructor Level 2 Group Delivery Job Pack

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9-26-2019



Instructor – Level 2 group delivery

About the role:

BF Adventure was established 30 years ago and has developed a 60-acre activity site together with a highly skilled team to deliver flexible programmes of inclusive, adventurous outdoor activities for children, young people and their families.

The key role of a BFA instructor is to deliver/support a range of activity instruction and programmes (dependent upon experience/qualifications) to the clients of BFA.

To operate to a highly professional and safe standard, to create an enjoyable, challenging, fun and educational environment providing equal opportunities to a wide range of often challenging individuals.

At BF Adventure our mission is to **inspire, challenge** and **motivate** people, especially young people, to develop their **life skills** and to bring about **positive change**. We work in line with a set of core organisational values

BF ADVENTURE VALUES

JOURNEY OF CHANGE

CHANGING PERSPECTIVES



We embrace diversity and recognise everyone has a part to play in life. No one should face discrimination and we challenge both its roots and its impact.



TRUST

At BF Adventure we believe that our environment, should be a safe space for all, igniting positive relationships based on trust and respect.

COLLABORATING

We believe working together achieves the best results. We actively explore new partnerships with those who share our values.



EMPOWERING

We listen to you and value your opinion. We enable you to face challenges and make informed decisions.



INTEGRITY

We welcome a culture of honesty and openness that allows us to learn and grow together. We do what we say!



SUSTAINABILITY

We seek to deliver lasting change and to minimise our impact on the planet.



Job Description

Post Title: Group Delivery Instructor Level 2

Job Title:	Mainstream Instructor
Level:	Level 2
Salary:	£15,834 (£8.70 ph)-£17,290 (£9.50ph)
Term:	30 March 2020 to 27 th September 2020
Hours:	FT 8.45am to 4.45pm (evening & weekend work will be required)

Main purpose of Job:

Main Tasks (not exclusive)

Activity Support/Instruction:

- To lead/support the delivery of a range of inclusive outdoor activity programmes both on and off site
- Maintain a full understanding of BFA's H&S policies and to understand and practice dynamic risk assessment of all activities
- Motivate & Enthuse Clients
- Set boundaries and impose consequences should they be exceeded
- Challenge and manage anti-social behaviour
- Adapt level of challenge to needs and capabilities of participants
- To meet the needs of each individual with a focus on inclusive participation
- To demonstrate a clear understanding of safeguarding and equal opportunities
- Work with less experienced staff to support and promote their personal development
- To work evening and weekends shifts

Administration:

- Completion of all documentation relating to client groups/programmes
- Accurate submission of timesheets and monitoring of all internal communications
- Report writing
- Completion of equipment logs and safety checks

Other:

- Due to the varied and ever changing nature of operations at BF Adventure you may be required to undertake additional roles, responsibilities and tasks* as necessary to facilitate the smooth running of activities



- Holiday restrictions: During the key months of June and July no Holiday will be permitted

Person Specification

To work seasonally or all year round with mainstream groups in a “lead Instructor” Capacity. This would require a very good level of instruction combined with competence and confidence in coordinating staff, visitors, equipment and drawing learning from activities for the benefit of our visitors.

Experience / Skills

- Minimum of 2-3 seasons of instruction, industry specific training or youth work

Essential Skills and Qualifications

- Lead instructor capable / Experience with groups up to 120
- BCU level 1 coach
- Able to pass BFA climbing level 3 or have CWA
- Zip wire experience
- Problem solving experience
- Ability to draw out learning objectives from activities with a large range of groups
- Water confident to be assessed to lead quarry steering
- Ability to pass MIDAS
- First aid qualification

Personal Characteristics

- Commitment to BFA mission statement, objectives and values
- The ability and willingness to work flexible hours

Desirable

- D1 entitlement and trailer
- SPA Assessed
- ERCA qualification
- BCU Level 2 coach or higher



Please see next page....

What next:

- Please complete the Application Form and the Equal Opportunities Monitoring Form. These forms can be found on our website. You can either use the online version or the Word format

The closing date for applications is TBC

Interviews are scheduled to take place on a rolling basis; these will be communicated after applications have been collated.

Please do not hesitate to phone us on 01326 340912 if you have any questions. Many thanks for your interest and we look forward to hearing from you!